

Summary of Publications Guidelines as per the Electoral Act (2014)

PUBLICATION DOCUMENT TITLE/ TYPE	SECTION	PUBLICATION METHOD	PUBLICATION TIMELINE	RESPONSIBLE AUTHORITY
Decisions of Electoral Commission Meeting.	Section 5(4a)	<ol style="list-style-type: none"> 1. Published in the 'Decisions' section of the EC website. Website address is: http://electoralcommission.org.fj/?page_id=33 2. Emailed to website subscribers 3. Media release 	Within five (5) days of the meeting.	Electoral Commission (EC)
Information regarding the number and location of divisional or district electoral sub-offices (All offices and service centres).	Section 10(2)	<ol style="list-style-type: none"> 1. Published in the 'Contact Us' section of the FEO website. Website address is: http://www.feo.org.fj/contact-us/ 2. Published periodically in the Fiji Times and the Fiji Sun newspapers. 	Determined by SoE	Supervisor of Elections (SoE)
All laws, rules, procedures and instructions that govern the implementation of elections.	Section 14 (c)	<ol style="list-style-type: none"> 1. Published in the 'About Us' section of the FEO website. Website address is: http://www.feo.org.fj/about-us/electoral-laws 	Updated as and when amendments are made.	Fijian Elections Office (FEO)

PUBLICATION DOCUMENT TITLE/ TYPE	SECTION	PUBLICATION METHOD	PUBLICATION TIMELINE	RESPONSIBLE AUTHORITY
Electoral Commission and Supervisor of Elections Joint Report	Section 14(g)	<ol style="list-style-type: none"> 1. By publishing a report in a printed format. 2. By publishing a report in a digital format and published on the EC Website. Website address is http://www.electoralcommission.org.fj 3. The digital format to be published on the FEO website. Website address is: http://www.feo.org.fj 	Within 3 months after the date of elections.	Electoral Commission (EC) and Supervisor of Elections (SoE)
GENERAL ELECTION				
<i>Writ</i> of Election	Section 21(1)	<ol style="list-style-type: none"> 1. Published in the Government of Fiji Gazette. 2. Published on the FEO website. Website address is: http://www.feo.org.fj 3. Published on the FEO Facebook page. Facebook Page is: www.facebook.com/Fijianelectionsoffice 4. Published in all national newspapers. 	Within seven (7) days of receipt of the writ.	Electoral Commission (EC)

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		<ol style="list-style-type: none"> 5. Broadcast on all national radio stations. 6. Broadcast on free-to-air television channels. 		
Notice of the Nomination	Section 22(a) & (b)	<ol style="list-style-type: none"> 1. Published in the Government of Fiji Gazette. 2. Published on the FEO website. Website address is: http://www.feo.org.fj 3. Published on the FEO Facebook page. Facebook Page is: www.facebook.com/Fijianelectionsoffice 4. Published in all national newspapers. 5. Broadcast on all national radio stations. 6. Broadcast on free-to-air television channels. 	Upon receipt of a writ for an election.	Electoral Commission (EC)
Nomination of Party Candidates	Section 29(1)(2)	<ol style="list-style-type: none"> 1. Nomination paper to be displayed at the place of nomination. 	After the Supervisor of Elections accepts the Nomination	Supervisor of Elections (SoE)

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		2. Published on the FEO website. Website address is: http://www.feo.org.fj		
List of Nominations accepted by the Supervisor of Elections	Section 29 (3)	1. Nomination paper to be displayed at the place of nomination. 2. List of Nominations in order of filing to be published in a daily newspaper 3. Published on the FEO website. Website address is: http://www.feo.org.fj	On the day following the close of nominations for the election.	Supervisor of Elections (SoE)
Notice of Death of Candidate After Nomination	Section 32(1)	1. Published in the Government of Fiji Gazette. 2. By placing notices at every Polling Station if Ballot Papers were already printed. 3. Published in all national newspapers. 4. Published on the FEO website. Website address is: http://www.feo.org.fj	Upon receipt of information of death until Polling day.	Supervisor of Elections (SoE)

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		5. Broadcast on all national radio stations. 6. Broadcast on free-to-air television channels.		
Notice of Disqualification of Candidate after Nomination	Section 33(1)	1. By placing notices at every Polling Station if Ballot Papers were already printed. 2. Published in the Government of Fiji Gazette. 3. Published on the FEO website. Website address is: http://www.feo.org.fj 4. Published in all national newspapers. 5. Broadcast on all national radio stations. 6. Broadcast on free-to-air television channels.	Immediately after disqualification until polling day.	Supervisor of Elections (SoE)
Notice of Poll	Section 35(1)	1. Published in the Government of Fiji Gazette. 2. Published on the FEO website. Website address is: http://www.feo.org.fj	Within seven (7) days after the close of nominations.	Electoral Commission (EC)

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		<ol style="list-style-type: none"> 3. Published on the FEO Facebook page. Facebook Page is: www.facebook.com/Fijianelectionsoffice 4. Published in the Lavetiviti External Newsletter 5. Published in all national newspapers. 		
National Candidates List	Section 36	<ol style="list-style-type: none"> 1. Published in the Government of Fiji Gazette. 2. Published on the FEO website. Website address is: http://www.feo.org.fj 3. Published on the FEO Facebook page. Facebook Page is: www.facebook.com/Fijianelectionsoffice 4. Published in the Lavetiviti External Newsletter 5. Published in all national newspapers. 6. Broadcast on all national radio stations. 	Within seven (7) days following the close of nominations.	Supervisor of Elections (SoE)

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		<ol style="list-style-type: none"> 7. Broadcast on free-to-air television channels. 8. Publicised on Outdoor Advertising Spaces (Billboards) 9. Printed and distributed as Voters Instruction Guide 		
Addresses of all Polling Stations and Polling Venues	Section 41(2)	<ol style="list-style-type: none"> 1. Published in a digital format available on the FEO Website. Website address is: http://www.pvl.feo.org.fj 2. Published in the Fiji National Polling Venue Directories. 3. Published in all national newspapers. 	Supervisor of Elections shall identify the physical locations of all Polling Stations and Polling Venues no later than thirty (30) days prior to the Polling Day and publish this information as soon as practicable.	Supervisor of Elections (SoE)
Notice of Adjournment of Polling at Polling Station(s).	Section 47(4)	<ol style="list-style-type: none"> 1. By placing public notices at every Polling Station affected. 2. Published on the FEO website. Website address is: http://www.feo.org.fj 3. Published on the FEO Facebook page. Facebook Page is: 	As soon as practicable after decision is made	Supervisor of Elections (SoE)

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		<p>www.facebook.com/Fijianelectionsoffice</p> <p>4. Broadcast on all national radio stations.</p>		
Notice of Adjournment of Entire Election	Section 47(7)	<ol style="list-style-type: none"> 1. Published in the Government of Fiji Gazette. 2. Published on the FEO website. Website address is: http://www.feo.org.fj 3. Published on the FEO Facebook page. Facebook Page is: www.facebook.com/Fijianelectionsoffice 4. Published in all national newspapers. 5. Broadcast on all national radio stations. 6. Broadcast on free-to-air television channels. 	Immediately after the adjournment is warranted.	Supervisor of Elections (SoE)
Notice of Adjournment of Election.	Section 47(8)	<ol style="list-style-type: none"> 1. Published in the Government of Fiji Gazette. 	After the determination of another date for the election.	Electoral Commission (EC)

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<p>(New date for the election after the adjournment of entire election under Section 47(7)).</p>		<ol style="list-style-type: none"> 2. Published on the FEO website. Website address is: http://www.feo.org.fj 3. Published on the FEO Facebook page. Facebook Page is: www.facebook.com/Fijianelectionsoffice 4. Published in the Lavetiviti External Newsletter 5. Published in all national newspapers. 6. Broadcast on all national radio stations. 7. Broadcast on free-to-air television channels. 		
<p>Polling held on another day other than the Polling Day at a Polling Station.</p>	<p>Section 47(10)</p>	<ol style="list-style-type: none"> 1. By placing public notices at the relevant Polling Station. 2. Published on the FEO website. Website address is: http://www.feo.org.fj 3. Published on the FEO Facebook page. Facebook Page is: www.facebook.com/Fijianelectionsoffice 	<p>After the approval from the SoE is granted.</p>	<p>Presiding Officer (PO)</p>

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		4. Broadcast on all national radio stations.		
Names of the Voters in the Register of Postal Voters.	Section 69(3)	1. Published in a printed format and made available at the Fijian Elections Office during ordinary office hours.	Updated at 4pm daily.	Supervisor of Elections (SoE)
Written Notice of Verification of Postal Ballot Papers.	Section 79(2)	1. Published on the FEO website. Website address is: http://www.feo.org.fj 2. Displayed at the HQ reception	Prior to the date to commence verification.	Supervisor of Elections (SoE)
Notice of Pre-Poll	Section 82(3)	1. Published in the Government of Fiji Gazette. 2. Published on the FEO website. Website address is: http://www.feo.org.fj 3. Published on the FEO Facebook page. Facebook Page is: www.facebook.com/Fijianelectionsoffice 4. Published in all national newspapers.	Within seven (7) days after the close of nominations.	Electoral Commission (EC)

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Final Protocol of Results	Section 97(2)	1. By placing at every Polling Station where it will be visible by the general public.	After counting has finished	Presiding Officer (PO)
National Results Tally (<i>Provisional Results</i>)	102 (1), (2) and (3)	<ol style="list-style-type: none"> 1. A public announcement made at the National Results Centre. 2. A display (either in an electronic or other format) showing provisional results. 3. Published on the FEO website. Website address is: http://www.feo.org.fj 4. Published on the FEO Facebook page. Facebook Page is: www.facebook.com/Fijianelectionsoffice 	As the Protocol of Results are received from each polling station.	Supervisor of Elections (SoE)
Final National Results Tally	Section 103(3)	<ol style="list-style-type: none"> 1. A public announcement made at the National Results Centre. 2. Published in the Government of Fiji Gazette. 3. Published on the FEO website. Website address is: http://www.feo.org.fj 	Immediately after the preparation of the National Results Tally.	Supervisor of Elections (SoE)

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		<ol style="list-style-type: none"> 4. Published on the FEO Facebook page. Facebook Page is: www.facebook.com/Fijianelectionsoffice 5. Published in the Lavetiviti External Newsletter 6. Published in all national newspapers. 7. Broadcast on all national radio stations. 8. Broadcast on free-to-air television channels. 9. Printed copies to be made available 		
Candidate Allocation Form	Section 104(11)	<ol style="list-style-type: none"> 1. Published on the EC website. Website address is: http://www.electoralcommission.org.fj 2. Printed copies to be made available 	Upon completion of procedures listed in Section 104.	Electoral Commission (EC)
Declaration of results and names of elected members.	Section 106(1)(a)&(b)	<ol style="list-style-type: none"> 1. A public announcement made at the National Results Centre. 	Immediately after the selection of the Candidates.	Electoral Commission (EC)

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		<ol style="list-style-type: none"> 2. Published in the Government of Fiji Gazette. 3. Published on the EC Website. Website address is http://www.electoralcommission.org.fj 4. Published on the FEO website. Website address is: http://www.feo.org.fj 5. Published on the FEO Facebook page. Facebook Page is: www.facebook.com/Fijianelectionsoffice 6. Published in the Lavetiviti External Newsletter 7. Published in all national newspapers. 8. Broadcast on all national radio stations. 9. Broadcast on free-to-air television channels. 		
Report of the Supervisor of Elections.	Section 109(2)	1. By publishing a report in a digital format and published on the EC Website. Website address	The Supervisor must submit a report to the Electoral Commission	Electoral Commission (EC)

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		<p>is http://www.electoralcommission.org.fj</p> <p>2. The digital format to be published on the FEO website. Website address is: http://www.feo.org.fj</p>	<p>within one month after the date of the return of the writ- refer to Section 109(1).</p>	

